



Job Title: Wellbeing Lead

Responsible to: Living Well (Derby Wellbeing) Service Manager

Salary: £27,250

Job location: Derby City

Work Pattern: 37.5 hours per week

The Service Aim

The NHS Long Term Plan (LTP) and Community Mental Health Framework (CMHF) recognises the social, self-care and prevention value of the voluntary, community and social enterprise (VCSE) sector and has a strong steer towards working in partnership with the VCSE sector to create a successful integrated care system.

VCSE leadership is key to ensuring the design and delivery of services is genuinely co-produced and VCSE organisations will often hold detailed knowledge of the existing infrastructure, assets and support communities' access, and can help ensure new services are designed in a way that recognises this existing local context.

Derbyshire are in Year 3 of a 3-year program to transform and co-produce locality based Multi-Disciplinary "Living Well" Teams (MDTs), with significant emphasis on a larger workforce that would sit with the VCSE. The main issues highlighted were the need to further support the 2 teams covering the Living Well STO (Short Term Offer) and later the LTO (Long Term Offer), supporting communication across the system and work to a unified vision to build relationships across The Living Well Model.



The Multi-Disciplinary "Living Well" Teams (MDT's) have brought together the statutory sector, voluntary sector and people with lived experience, with a range of backgrounds in social, medical, practical and clinical support. The work is genuinely multidisciplinary where decisions are shared.

The aim is to offer people easily accessed personalised support that's focuses on people's assets and persona goals. The MDTs also support access to a range of other support offers ranging from community support to more specialised clinical therapies.

Role purpose

The Wellbeing Lead's role includes supporting relationship development within the Derby Wellbeing service and with external partners. Working alongside the Service Manager and Wellbeing leads to gather service data, monitor performance, develop and present reports and oversee caseloads/ allocation/triage of individuals.

You will be required to attend daily huddles to ensure service presence and continuity. You will have in-depth knowledge of your individual team members and awareness of caseloads across the entire team.

You will be responsible to assigning referred individuals to the 'best match' Wellbeing Coach and/or Peer Support Worker, considering the preferences of the individual, the strengths and backgrounds of each team member, and individual caseloads and availability.

Main Duties and Responsibilities

Responsibilities	Duties
Team Management	<ul style="list-style-type: none"> • Have in-depth knowledge of individual team members and awareness of caseloads across the entire team • Assign individuals to the 'best match' Wellbeing Coach and/or Peer Support Worker • Directly line manage 3 FTE Wellbeing coaches & 2 FTE Peer support workers • Ensure all staff are supported and developed through on the job coaching, individual supervision, group supervision, identifying and promptly addressing learning and development needs
Service Continuity	<ul style="list-style-type: none"> • Attend daily huddles to ensure service presence • Provide contingency cover across roles when needed
Performance Monitoring	<ul style="list-style-type: none"> • Work alongside the Service Manager to gather service data / monitor performance and develop reports • Develop and maximise the impact of Peer Support Worker and Wellbeing Coach roles, ensuring the voice of lived experience is central to the team's approach.
Relationship Development	<ul style="list-style-type: none"> • Foster and support relationships with external partners
Staff Support	<ul style="list-style-type: none"> • Support and motivate staff through clear management • Ensure staff receive appropriate training

Service Improvement	<ul style="list-style-type: none"> • Contribute to service design, co-production and improvement initiatives
Quality Assurance	<ul style="list-style-type: none"> • Ensure delivery service aligns with organisational and Living Well policies and procedures • Develop and maximise the impact of Peer Support Worker and Wellbeing Coach roles, ensuring the voice of lived experience is central to the team's approach.
Collaborative Working	<ul style="list-style-type: none"> • Participate in multi-agency meetings as and when needed • Contribute to system-wide understanding of mental health needs in Derby City
General	<ul style="list-style-type: none"> • Maintain appropriate records, including contacts, actions, and statistical reports as required. • Comply with organisational policies, procedures, and requirements, including Health and Safety, Confidentiality, Equal Opportunities, and statutory and legislative obligations. • Any other relevant duties required to ensure the smooth running of the organisation and service • Promote the aims, principles, and membership requirements of the CAMM Services. • Work in accordance with the values of Living Well/Derby Wellbeing and follow standard operating procedures.

CORE VALUES

All members of the organisation will commit to:

- **Communicate:** We will be consistent, positive, passionate and listen.
- **Ownership:** We will be accountable, make a difference, meet deadlines, keep promises and have solutions.
- **Respect:** We will be honest, work with integrity, trust each other, be fair, tolerant and stand for equality.
- **Effective:** We will deliver quality, focus on detail and be professional.

Personal Specification

Essential	
Experience	<ul style="list-style-type: none">• good knowledge of the local Mental Health and Health and Social Care landscape• Experience in team /line management• Track record of working in multi-agency settings
Knowledge	<ul style="list-style-type: none">• In-depth understanding of mental health conditions and recovery-focused approaches• Knowledge of safeguarding procedures• Understanding of local mental health services and resources
Skills	<ul style="list-style-type: none">• Excellent communication and interpersonal skills• Strong leadership and team management abilities• Proficiency in data analysis and report writing• Ability to manage and prioritise caseloads
Personal Qualities	<ul style="list-style-type: none">• Empathetic and person-centered approach• Ability to work under pressure and manage competing demands• Commitment to promoting equality and diversity

Want to chat about this role?

If you want to chat about the role further, you can contact:

- Sarah Brown (**Chief Operating Officer**) 07815 741822
- Elizabeth Holt (**Development Manager**) 07841 918993
- Sneeta Binning (**Contract Manager**) 07901 143079
- staff@citizensadvicemidmercia.org.uk